Byrneville Elementary School Board of directors

Minutes

**Date**: April 26, 2023

**Call to Order**: 4:07

**Facilitator**: Shelley Levins

# In Attendance

Board Members School Staff

Mike Digmon Jacke Johnston

Brandy Carter Lisa Anderson

Shelley Levins Tracy Barberree

James Moretz Jessi Hall

Dee Hendrix Hope Linton

Melanie Killam Ashley Trawick

Approval of Agenda

The agenda for the meeting was reviewed. James Moretz made a motion to approve the agenda, Brandy Carter seconded the motion and the motion passed.

Public Forum

None

Approval of Minutes

The minutes were reviewed from February 22, 2023 meeting. Brandy Carter made a motion to approve the minutes, Mike Digmon seconded the motion and the motion passed.

Financial Reports

Lisa Anderson presented the financial reports for February and March. Brandy Carter made a motion to approve the February and March financial statements, Dee Hendrix seconded the motion and the motion passed.

# Unfinished Business

* Pre-K program

Ashley Trawick and Shelley Levins met with DCF. One recommendation from DCF is a smaller play area for a potential Pre-K program that will be more manageable to meet the safety requirements for licensing. Also, DCF will not license the program until a Director is in place. Mrs. Trawick would need to act as a director in order for us to move forward. After discussion, the Boad determined that it is not feasible to continue with plans to open a Pre-K program for the 23-24 school year. We will leave the idea open as a possibility for the future.

* Board Governance Training/Fingerprinting

Dee Hendrix has completed the required Board Governance Training; Melanie Killam is the only remaining Board Member that needs to complete the training.

* Transportation

The District has approved the donation of one bus to our school.

Principal’s Report

Mrs. Trawick presented her report:

* Enrollment

Current enrollment is 186

* Staffing

Nothing new to report

* Building and Grounds

Nothing new to report

* Health and Safety

Nothing new to report

New Business

* Board Meeting Schedule

Shelley Levins proposed changing our Board Meeting Schedule from monthly meetings to quarterly meetings based on the needs of our school. After discussion, it was determined the Board will meet in June, September, January and April. We will continue to meet on the last Wednesday of those months at 4:00. Brand Carter made a motion to accept this change, James Moretz seconded the motion and the motion passed.

* Property for Sale:

We will table this discussion for a future meeting.

* Final Expenditure of Teacher Salary Increase Funds:

There is a balance remaining from the Teacher Salary Increase Funds that needs to be allocated to teachers. A lump sum payment of $815.00 per teacher will expend all of the remaining funds. This a one-time cost to the school of $7,335.00. This amount will be added to the base salary for teachers monthly beginning on July 1, 2023 for the coming school year. Brandy Carter made a motion to approve this payment, Dee Hendrix seconded the motion and the motion passed. The Board also discussed including Mrs. Trawick on raises that are given to instructional personnel. Brandy Carter made a motion to make a lump sum payment to Mrs. Trawick for $1,310.00 (the total amount instructional personnel were given this year) and add that amount to the base salary beginning July 1, 2023. Dee Hendrix seconded the motion and the motion passed. Finally, a motion was made to issue a one-time lump sum payment to Lisa Anderson and Joy Walker of $1,000 and to discuss raises in the June Budget Workshop. Mike Digmon made the motion, Melanie Killam seconded the motion and the motion passed.

* ESE Stipend:

James Moretz made a motion to issue a one-time stipend to Jacke Johnston and Jessi Hall for ESE teacher duties in the amount of $2,400. Mike Digmon seconded the motion and the motion passed. An alternate plan for this position will be discussed at the June Budget Workshop.

Next Meeting

June 1, 2023 at 9:00 a.m.

Meeting was adjourned at 5:43 PM